

Integrity USA

Board of Directors Meeting

Minutes

October 16 & 17, 2015

Christ Church, Las Vegas, NV

- Attendees: Bruce Garner, Carolyn Woodall, Mel Soriano, Gwen Fry, S Wayne Mathis, Matt Haines, Lis Jacobs, DeAnna Bosch
- Meeting called to order at 8:50 am on Friday with prayer led by Bruce and at 9:30 am on Saturday with Morning Prayer led by Bruce
 - Approve agenda
 - *Agenda amended to move approval of minutes of last meeting until after Mel arrived*
- Introductions and check-in
- Reports: (involving outgoing and incoming for each position)
 - President (outgoing)
 - *Presented in Executive Session*
 - Vice President Local Affairs
 - *Report delivered by Matt. Discussion of process, data access, data accuracy, challenges and recommendations related to chapters and membership*
 - Provincial Coordinator update
 - Membership [active, lifetime, etc. numbers]
 - Vice President National Affairs
 - Secretary/Communications
 - Minutes/press
 - *Motion to approve minutes of prior meeting by conference made by Bruce, seconded by Carolyn. Approved by voice vote.*
 - *Reviewed Friday Flash approval process*
 - *Reviewed composition of social media formats*
 - *Motion made by Mel, seconded by Carolyn, to have Friday Flash posted to Facebook page, Facebook group, Twitter, Blog and all social media after submissions are approved by at least two board members. Approved by voice vote.*
 - *Website needs to be moved to more user-friendly host*
 - *Mel will handle press releases*

- Integrity USA pays membership dues for Mel to be a member of Episcopal Communicators
- Mel attended Conference of Gay Christian Network. Future attendance is to be determined.
- Committee formed to investigate alternative to Salesforce. Swayne, Carolyn, DeAnna
- Treasurer
 - Financial update
 - Presented by Lis Jacobs
 - Motion to accept report by Gwen. Accepted by voice vote.
 - Bank account change resolutions
 - Bank of America account signers changed to Bruce Garner, DeAnna Bosch. Laura Zeugner will remain as signer.
 - Budget for next FY
 - No 2016 budget has been prepared. DeAnna will work on this
- In-depth discussions:
 - Board meetings: in-person and via conference call
 - Frequency of in-person
 - 2 face-to-face per year(Spring and Fall), others by conference call
 - How many (can we afford)
 - Locations
 - April 8-10, Atlanta
 - October 14-16, Houston
 - Frequency of conference call meetings
 - Monthly unless in-person that month
 - Schedule of dates and times for 2016
 - Dates for remainder of 2015, first part of 2016
 - November 30, 7:30pm EST, call
 - December, no meeting
 - January 11, 7:30pm EST, call
 - February 8, 7:30pm EST, call
 - March 7, 7:30pm EST, call
 - Transparency
 - Discussion of following topics:
 - Post minutes on website as soon as approved
 - Post financial reports minimum of quarterly
 - Honor confidentiality when required (e.g. personnel issues)
 - Maintain channels of communication
 - Social media

- Info sharing or discussion?
 - *Board responses to postings should only be to add or correct factual information*
 - Advantages and pitfalls

 - Membership
 - *Believe Out Loud program has been successful but needs to be reviewed and updated*
 - *Proud Parish Partners need to be reminded to pay dues*
 - Renewal letters/email notices for current members
 - Reaching out to inactive members in the data base
 - New member recruitment drive
 - Data base

 - Finances
 - Fund appeals
 - *Board members should pledge support*
 - Maintaining ongoing contact with membership
 - End of Calendar Year 2015/Christmas
 - Calendar Year 2016
 - Eastertide
 - Summer
 - Christmas/End of year
 - Potential grant funds
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- Staffing (Executive Session)
 - *Motion to move to Executive Session, Friday, at 2:10 pm made by Gwen, second by DeAnna. Approved by voice vote*
 - *Motion to end Executive Session, Friday 3:1- pm made by Bruce, second by DeAnna. Approved by voice vote.*
 - Current paid staff update
 - Current job description/title/duties
 - Potential for unpaid interns
 - Discussion of other issues as needed.
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- Mission and future focus of Integrity USA-post marriage equality
 - *Discussion of strategy to communicate Integrity's mission to more people, remind them we're here, remind them of the challenges still to be overcome, and encourage participation*
 - *Discussion of the following topics:*
 - Sharing our Good News

- Motion to write letters of thanks to all retiring board members made by Bruce, seconded by Gwen.

- Set dates for future in-person meetings and conference calls
 - See notes under "In-Depth discussions" earlier in notes*
- President's comments/report (incoming)
- Closing prayer
- Adjourn
 - Meeting adjourned at 5:00 For Eucharist celebrated by Gwen, assisted by Carolyn*